

APPENDIX A

NATOPS Flight Personnel Training and Qualification Jacket

A.1 INTRODUCTION

A.1.1 Purpose. To provide a consolidated record of the training status and readiness of flight personnel and serve as a repository for certain aviation records accumulated by flight crewmembers during active aviation tours.

A.1.2 Scope. Subject jacket is intended to provide commanding officers with pertinent data to assist in assignment, utilization, and training of individuals. Properly maintained, it presents a cumulative history and concise summary of qualifications. It is not a forum for evaluating the performance of an officer or enlisted aircrew member. The jacket will not become part of the individuals personnel records within BUPERS except as noted in paragraph A.1.6.

A.1.3 Responsibility. Responsibilities pertaining to custody of NATOPS flight personnel training qualification jackets are as follows:

- a. Commanding officers shall ensure that custody and maintenance of qualification jackets are in accordance with provisions of this instruction.
- b. Ensure that jackets are maintained for all assigned flight personnel.
- c. Flight personnel, when flying with a unit other than the one that regularly maintains their jacket, shall ensure that the unit with which they are flying is provided temporary custody of the jacket.

A.1.4 Security. The jacket is "For Official Use Only" in accordance with **DOD 5400.7**. No information may be divulged from it, except to persons possessing a need to know. Only the individual and personnel designated in writing by the commanding of-

ficer may have access to qualification jackets. In accordance with SECNAVINST 5211.5, attach OPNAV 5211/9, "Record of Disclosure", inside the front cover of the NATOPS jacket, when disclosure of information from the jacket is made outside DOD.

A.1.5 Disposition. Upon detachment, the jacket will be reviewed, certified by the commanding officer or a designated representative, and given to the individual. In the event of death, the jacket will be handled in accordance with directives **SECNAVINST 5212.5**.

A.1.6 Review. The individual's jacket will be periodically reviewed by the commanding officer or a designated representative to ensure accuracy and currency. The review shall be conducted:

- a. Upon reporting to a unit
- b. Annually (within 30 days of date of birth)
- c. Upon major change in flight status.

A.1.7 Design. The jacket is composed of a cover, standard sectional and topical dividers, and pertinent documents and records. It is divided into four sections. Each section is divided into topical parts with appropriate titles.

A.1.8 Maintenance

- a. The jacket shall be maintained in accordance with the provisions of this appendix.
- b. No records or documents will be inserted that do not provide pertinent data concerning the aviation status of the individual.
- c. Individuals will not insert or remove records without approval of the commanding officer.

A.1.9 Forms. OPNAV 3760/32 through OPNAV 3760/32H may be obtained through normal supply channels in accordance with NAVSUP PUB 2002.

A.2 ASSEMBLY AND MAINTENANCE

A.2.1 General

a. Part A shall contain the NATOPS flight personnel training/qualification jacket review and certification record. OPNAV 3760/32A (Figure A-1) shall be utilized.

b. Part B shall contain a copy of only the most recent PCS orders showing the current authority for flying status. Letters from enlisted aircrew indicating their volunteer flight status shall be filed in this section. Letters of suspension and/or revocation of flying status shall be filed in this part for permanent retention.

c. Part C shall contain the signed original of the current standard NAVMED 6410/1 or 6410/2 (aeromedical grounding or clearance notices). Forms maintained include those covering annual flight physicals and most current up chits from any grounded period (the exception being a grounding notice that “expires automatically”, in which case a clearance notice is not required). They will be retained until the succeeding years annual flight physical clearance notice is received. Medical waivers shall be retained as long as they are in effect.

d. Part D shall contain a record of flight equipment issued. OPNAV 3760/32B (Figure A-2) shall be utilized.

A.2.2 Qualifications and Achievements

a. Part A shall contain a permanent record of all functional designations prescribed in Chapters 12 and 13 and specific NATOPS manuals. Examples of qualifications to be recorded on OPNAV 3760/32C (Figure A-3) are aircraft commander, helicopter, second pilot, maintenance functional check pilot, and NATOPS evaluator/instructor. To maintain a historical record, copies of designation letters containing designation dates and approving authority signature shall be maintained following OPNAV 3760/32C.

b. Part B shall contain a permanent record of all other designations not included in Part A above. Tactical-oriented and mission-oriented designation shall be recorded on OPNAV 3760/32D (Figure A-4). Designation letters may also be retained in this part.

A.2.3 Training

a. Part A shall contain a record of all formal schools and courses attended. OPNAV 3760/32E (Figure A-5) shall be utilized. **Per OPNAVINST 1542.7, ACT will be logged in this section.** Regular squadron and ground training lectures will not be included. Part A, Section 3 shall also include a copy of the training command student summary and all FRS summaries for training completed after 1 January 1988. Summaries for training completed prior to this date are desired but not mandatory.

b. Part B shall contain a permanent record of **NASTP (formerly NAWSTP and NAPTP)**, SERE, NITE Lab and annual egress training. OPNAV 3760/32F (Figure A-6) shall be utilized. Training course description and signature are required as documentation. Type of sensor (e.g., AN/AVS-6, CATEYES, FLIR, etc.) is also required for NITE Lab training documentation. Annual egress training conducted locally for other than ejection seat equipped aircraft shall be recorded on OPNAV 3760/32F. No further documentation is necessary or desired.

c. Part C shall contain a record of all examinations (on a 4.0 scale) pertinent to the individual's aviation qualifications. OPNAV 3760/32 (Figure A-7) shall be utilized. The most current open and closed book exam or answer sheet, if appropriate shall be included following OPNAV 3760/32.

d. Part D shall contain all NATOPS evaluation records (OPNAV 3710/7). (Effective from the date of this instruction, Marine Corps commands shall include a NATOPS evaluation form with each OPNAV 3710/7. Samples may be found in MCO P3500.14 and individual NATOPS manuals.)

e. Part E shall contain all instrument rating requests (OPNAV 3710/2 (revised January 1974)). If a waiver of instrument qualification has been granted, this section shall contain the waiver.

**NATOPS FLIGHT PERSONNEL TRAINING/QUALIFICATION JACKET
OPNAV 3760/32B RECORD OF FLIGHT GEAR ISSUE**

NAME:	RANK:	SSN:
--------------	--------------	-------------

ITEM	QTY	SIZE	DATE	DOC	A/C	COMMAND	SIGNATURE
BOOT, SAFETY, FLYER'S							
CHEMICAL/BIOLOGICAL PROTECTION ENSEMBLE							
COVERALLS, ANTI-G							
COVERALLS, SUMMER FLYING							
EXPOSURE SUIT, HOOD, MITTENS							
GLASSES, SUN							
GLOVES, FLYING, SUMMER							
GLOVES, FLYING, COLD WX							
HELMET, FLIGHT							
HELMET BAG							

SAMPLE

ACTION CODE (A/C):	O - Original Issue	P - Previous Issue	T - Turn In
	R - Replacement Issue	NR - No Replacement	S - Survey

Figure A-2. Flight Equipment Issue Record (Sheet 1 of 2)

WHEN REPLACING FLIGHT CLOTHING RECORD, CARRY FORWARD LAST ENTRY FOR EACH ITEM

SIGNATURE OF C.O. OR AUTHORIZED DEPUTY

A-5

[illegible]

Figure A-3. Flight Personnel Designation Record

SAMPLE

Figure A-5. School/Course Attendance Record

NATOPS FLIGHT PERSONNEL TRAINING/QUALIFICATION JACKET
OPNAV 3760/32F (Rev 4-90) S/N 0107-LF-009-7700

SECTION IIIB – OPERATIONAL PHYSIOLOGY & SURVIVAL TRAINING

NAME (Last, first, middle initial)				RANK/RATE		SSN	
COURSE CATEGORY				COURSE CATEGORY			
	DATE	GRADE	UNIT		DATE	GRADE	UNIT
	SIGNATURE				SIGNATURE		
	DATE	GRADE	UNIT		DATE	GRADE	UNIT
	SIGNATURE				SIGNATURE		
	DATE	GRADE	UNIT		DATE	GRADE	UNIT
	SIGNATURE				SIGNATURE		
	DATE	GRADE	UNIT		DATE	GRADE	UNIT
	SIGNATURE				SIGNATURE		
	DATE	GRADE	UNIT		DATE	GRADE	UNIT
	SIGNATURE				SIGNATURE		
	DATE	GRADE	UNIT		DATE	GRADE	UNIT
	SIGNATURE				SIGNATURE		
	DATE	GRADE	UNIT		DATE	GRADE	UNIT
	SIGNATURE				SIGNATURE		
	DATE	GRADE	UNIT		DATE	GRADE	UNIT
	SIGNATURE				SIGNATURE		
	DATE	GRADE	UNIT		DATE	GRADE	UNIT
	SIGNATURE				SIGNATURE		
	DATE	GRADE	UNIT		DATE	GRADE	UNIT
	SIGNATURE				SIGNATURE		
	DATE	GRADE	UNIT		DATE	GRADE	UNIT
	SIGNATURE				SIGNATURE		

Figure A-6. Operational Physiology and Survival Training (Sheet 1 of 2)

NATOPS FLIGHT PERSONNEL TRAINING/QUALIFICATION JACKET
OPNAV 3760/32F (Rev 4-90) S/N 0107-LF-009-7700

SECTION IIIB – OPERATIONAL PHYSIOLOGY & SURVIVAL TRAINING

NAME (Last, first, middle initial)						RANK/RATE		SSN	
------------------------------------	--	--	--	--	--	-----------	--	-----	--

COURSE CATEGORY	TYPE OF TRAINING											
	AVIATION PHYSIOLOGY			EMERGENCY EGRESS			WATER SURVIVAL			LAND SURVIVAL, DWEST, SERE		
	DATE	GRADE	UNIT	DATE	GRADE	UNIT	DATE	GRADE	UNIT	DATE	GRADE	UNIT
	SIGNATURE			SIGNATURE			SIGNATURE			SIGNATURE		
	DATE	GRADE	UNIT	DATE	GRADE	UNIT	DATE	GRADE	UNIT	DATE	GRADE	UNIT
	SIGNATURE			SIGNATURE			SIGNATURE			SIGNATURE		
	DATE	GRADE	UNIT	DATE	GRADE	UNIT	DATE	GRADE	UNIT	DATE	GRADE	UNIT
	SIGNATURE			SIGNATURE			SIGNATURE			SIGNATURE		
	DATE	GRADE	UNIT	DATE	GRADE	UNIT	DATE	GRADE	UNIT	DATE	GRADE	UNIT
	SIGNATURE			SIGNATURE			SIGNATURE			SIGNATURE		
	DATE	GRADE	UNIT	DATE	GRADE	UNIT	DATE	GRADE	UNIT	DATE	GRADE	UNIT
	SIGNATURE			SIGNATURE			SIGNATURE			SIGNATURE		
	DATE	GRADE	UNIT	DATE	GRADE	UNIT	DATE	GRADE	UNIT	DATE	GRADE	UNIT
	SIGNATURE			SIGNATURE			SIGNATURE			SIGNATURE		
	DATE	GRADE	UNIT	DATE	GRADE	UNIT	DATE	GRADE	UNIT	DATE	GRADE	UNIT
	SIGNATURE			SIGNATURE			SIGNATURE			SIGNATURE		
	DATE	GRADE	UNIT	DATE	GRADE	UNIT	DATE	GRADE	UNIT	DATE	GRADE	UNIT
	SIGNATURE			SIGNATURE			SIGNATURE			SIGNATURE		
	DATE	GRADE	UNIT	DATE	GRADE	UNIT	DATE	GRADE	UNIT	DATE	GRADE	UNIT
	SIGNATURE			SIGNATURE			SIGNATURE			SIGNATURE		

TRAINING ACTIVITIES		
1. Pensacola, FL	8. Barbers Point, HI	15. Brunswick, ME
2. Miramar, CA	9. Cecil Field, FL	16. FASOTRAGRUPAC
3. Norfolk, VA	10. Cherry Point, NC	17. FASOTRAGRULANT
4. Corpus Christi, TX	11. Whidbey Island, WA	18. MCAS New River, NC
5. Lemoore, CA	12. Beaufort, SC	19. Okinawa
6. El Toro, CA	13. Point Mugu, CA	20. Other (List)
7. Jacksonville, FL	14. Patuxent River, MD	21.

Figure A-6. Operational Physiology and Survival Training (Sheet 2 of 2)

A.2.4 Flight Records

a. The Aviators Flight Log Book is the official document of pilot history. Copies of MIFARs for the current fiscal year should be maintained in Part A.

b. Part B shall contain a permanent record of all aircraft/mishaps flight violations involving **an air-crew** causal factor, and FNAEB results. In addition to those entries authorized by paragraph 10.5.2.8, the FNAEB entry shall consist of the date of the FNAEB and comments by the Commanding Officer. The Commanding Officer may not delegate this responsibility. OPNAV 3760/32H (Figure A-8) shall be utilized.

A.2.5 Procurement

a. The basic jacket with dividers, OPNAV 3760/32 (Rev. 4-81), may be ordered using S/N 0107-LF-736-2112. Existing jackets, OPNAV 3760/32 (Rev. 11-73), may be adapted to this instruction by inserting forms listed in subparagraph .

b. Forms may be procured using the following information:

(1) Review and Certification Record,
OPNAV 3760/32A, S/N 0107-LF-736-2120

(2) Record of Flight Equipment Issue,
OPNAV 3760/32B, S/N 0107-LF-736-2130

(3) Flight Personnel Designation Record,
OPNAV 3760/32C, S/N 0107-LF-736-2140

(4) Mission Qualification Record,
OPNAV 3760/32D, S/N 0107-LF-009-7500

(5) School/Course Attendance Record,
OPNAV 3760/32E, S/N 0107-LF-009-7600

(6) Operational Physiology and Survival Training Record, OPNAV 3760/32F,
S/N 0107-LF- 009-7700

(7) Examination Record, OPNAV 3760/32G,
S/N 0107-LF-009-7800

(8) Mishap/Flight Violation Record,
OPNAV 3760/32H, S/N 0107-LF-736-2190

(9) Flight Jacket Divider Tabs,
OPNAV 3760/ 32I, S/N 0107-LF-000-7500.

NATOPS EVALUATION REPORT

OPNAV 3710/7 (4-90) S/N 0107-LF-009-8000

REPORT SYMBOL OPNAV 3710-21

NAME (Last, first, initial)		GRADE	SERVICE NUMBER
SQUADRON/UNIT	AIRCRAFT MODEL		CREW POSITION
TOTAL PILOT/FLIGHT HOURS	TOTAL HOURS IN MODEL	DATE OF LAST EVALUATION	

NATOPS EVALUATION

REQUIREMENT	DATE COMPLETED	GRADE		
		Q	CQ	U
OPEN BOOK EXAMINATION				
CLOSED BOOK EXAMINATION				
ORAL EXAMINATION				
*EVALUATION FLIGHT				
FLIGHT DURATION	AIRCRAFT BUNO	OVERALL FINAL GRADE		

REMARKS OF EVALUATOR/INSTRUCTOR

☐ CHECK IF CONTINUED ON REVERSE SIDE

GRADE, NAME OF EVALUATOR/INSTRUCTOR	SIGNATURE	DATE
GRADE, NAME OF EVALUEE	SIGNATURE	DATE

REMARKS OF UNIT COMMANDER

RANK, NAME OF UNIT COMMANDER	SIGNATURE	DATE
------------------------------	-----------	------

*WST, OFT, COT, or cockpit check in accordance with OPNAVINST 3710.7 (effective edition)

Figure A-9. NATOPS Evaluation Report